

Note No A126/06

Protocol Division of the Foreign and Commonwealth Office, presents its compliments to all Diplomatic Missions and certain International Organisations in London and has the honour to advise arrangements for the arrival and departure of VIPs travelling on Eurostar at Waterloo International Terminal.

There are no dedicated VIP facilities at Waterloo International Terminal. However, VIPs travelling on Eurostar Services, whose status appears on the attached list, may be escorted in the restricted areas and platforms on their arrival or departure by a Eurostar Operational Supervisor and by up to four members of the Mission. All requests for assistance for VIPs at Waterloo International should be made via e-mail to Eurostar ([vip.services@eurostar.co.uk](mailto:vip.services@eurostar.co.uk)).

Others, not appearing on the attached list, travelling on Eurostar may only be met at the arrivals gate in the public area or bidden farewell at the ticket barrier. Exceptionally, Heads of Mission may be allowed to escort their important official visitors in the restricted zones with a Terminal staff member. Requests for Heads of Mission to be given this facility should be made to the Eurostar Operational Supervisor at Waterloo (on 020 7902 3499). Unfortunately it is not possible to issue permanent Restricted Zone passes for Waterloo International to Mission staff.

The restricted zones of Waterloo International have similar security regulations to those in force in the security zones of British Airports. All passengers and non-travellers, who enter these areas at Waterloo International, are liable to be asked to submit to personal and baggage checks. The Foreign and Commonwealth Office would be grateful for the cooperation of all such passengers and non-travellers, however distinguished, in submitting to these checks which are carried out in the interests of their and their fellow passengers' safety.

Vehicles carrying VIPs cannot wait in the taxi-lanes in the arrivals road. Cars may, however, wait at the top of the arrivals road for a few minutes to allow passengers to alight from their cars.

Diplomatic couriers using Eurostar services may be escorted by a member of Mission staff to and from the Terminal. Permission to escort the courier should be sought in advance through the Eurostar Operational Supervisor (on 020 7902 3499).

In order to enable Eurostar Security Staff to properly identify diplomatic bags, those Missions likely to use Eurostar for this purpose are requested to provide photographic

reproduction of seals used for diplomatic bags as well as samples of Diplomatic Courier Certificates. These should be sent to:

Crispin Owen  
Head of Security  
Eurostar (UK) Ltd  
Eurostar House  
Waterloo Station  
LONDON SE1 8SE

VIPs and accompanying passengers are subject to the necessary HM Revenue and Customs (HMR&C) and Immigration Control procedures. HMR&C may wish to examine the baggage of persons for whom immunity from examination has not been granted. Importation of firearms, ammunition and explosives is prohibited by law. This prohibition applies to all passengers including VIPs.

Protocol Division avails itself of this opportunity to renew to all Diplomatic Missions and certain International Organisations the assurance of its highest consideration.

FOREIGN AND COMMONWEALTH OFFICE  
LONDON SW1A 2PA

6 March 2006




## **PERSONS EXEMPTED FROM PRE-BOARD SECURITY SCREENING**

Members of a Royal Family.

Presidents and other Heads of State (including the European Community).

Foreign and Commonwealth Prime Ministers and Heads of Government.

Heads and Acting Heads of Foreign and Commonwealth Diplomatic Missions in London.

Governors-General, Governors of Australian States and Dependent Territories and Lieutenant Governors of Canadian Provinces.

Lieutenant Governors of the Bailiwicks of Jersey, Guernsey and the Isle of Man.

Commonwealth Ambassadors and High Commissioners to Third Countries.

Senior Ministers of Foreign and Commonwealth Countries.

Commonwealth Secretary-General.

Secretary-General of the United Nations.

Secretary-General of NATO.

Secretary-General of the Organisation for Economic Co-operation and Development.

Secretary-General of the International Maritime Organisation.

President of the European Bank for Reconstruction and Development.

Guests of HM Government and VIPs recommended by the FCO.

The Chief Justice (or the occupant of the highest judicial office in the country).

The spouse of any person listed in all Sections, whether or not travelling with that person; and the children travelling with any person listed in this section whose exemption is recommended by the FCO.

Police protection officers acting in pursuance of their duties, the person or persons they are protecting, and any person with the protection officer on entering an RZ.

Any other category of person advised by the Head of Security.