

TXB172/001/99

Note No. I1855/99

Protocol Division of the Foreign and Commonwealth Office presents their compliments to all Diplomatic Missions and International Organisations in London and would like to bring the following to their attention:

Protocol Division has received a number of complaints from Missions and International Organisations about other Missions and International Organisations parking vehicles in their parking bays. **Diplomatic parking spaces are allocated for the use of a particular Mission or International Organisation only. Permission should be sought from the relevant Mission or International Organisation prior to using their diplomatic bay.**

Should your designated parking bay be occupied by an unauthorised diplomatic vehicle Protocol Division can tell you which Mission or International Organisation the vehicle belongs to. **If penalty charge notices are incurred by a Mission or International Organisation, as a result of not being able to park in their designated bay, the offending Mission or International Organisation will be liable for the parking fine. Protocol Division will not request the cancellation of such fines from the relevant authorities.**

If you find your diplomatic parking spaces occupied by non-diplomatic vehicles you should contact the local authority who should arrange for the vehicle to be ticketed or removed.

Protocol Division of the Foreign and Commonwealth Office avail themselves of this opportunity to renew to all diplomatic Missions and International Organisations the assurance of their highest consideration.

**FOREIGN AND COMMONWEALTH OFFICE
LONDON SW1A 2AH**

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