



Note no. A404/13

Protocol Directorate of the Foreign and Commonwealth Office presents its compliments to all Diplomatic Missions and International Organisations and has the honour to bring the following to their attention:

**Visa extension applications – Christmas and New Year period**

The turnaround time for visa extensions by the Home Office is 4-5 weeks. The Directorate closely monitors visa extensions to ensure that passports are returned within the 4-5 weeks specified. The majority of passports are returned within this time, or sooner. However, December is a particularly busy time for visa applications and it is more likely that it will take the full 4-5 weeks or more to process applications. The Directorate requests this Note is brought to the attention of all staff.

Protocol Directorate of the Foreign and Commonwealth Office avails itself of this opportunity to renew to all Diplomatic Missions and International Organisations the assurances of its highest consideration.

FOREIGN AND COMMONWEALTH OFFICE

LONDON SW1A 2AH

31 OCTOBER 2013

