



Note no. A025/15

Protocol Directorate of the Foreign and Commonwealth Office presents its compliments to all diplomatic missions and international organisations and has the honour to refer to locally engaged staff.

In accordance with Article 10 of the Vienna Convention on Diplomatic Relations 1961 (VCDR), the Directorate kindly requests that all missions and international organisations submit a list of their locally engaged staff currently employed as of January 2015. These lists should be sent to Diplomatic Missions and International Organisations Unit (DMIOU).

The Directorate also wishes to remind missions and international organisations that, in accordance with the VCDR, British nationals and permanent residents are required to pay National Insurance contributions and UK income tax on their salary. The Directorate asks all missions and international organisations to ensure compliance from all relevant staff.

Protocol Directorate of the Foreign and Commonwealth Office avails itself of this opportunity to express to all diplomatic missions and international organisations the assurances of its highest consideration.

FOREIGN AND COMMONWEALTH OFFICE  
LONDON SW1A 2AH

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