



Note No. A111/22

Protocol Directorate of the Foreign, Commonwealth & Development Office presents its compliments to all diplomatic missions and international organisations and has the honour to refer to the arrangements for the delivery of documents and passports to the Directorate.

The Directorate requests that any documents which cannot be delivered electronically should please be sent by post to the following address:

Diplomatic Missions and International Organisations Unit (DMIU)
Room WH2.146, Protocol Directorate
Foreign, Commonwealth & Development Office
King Charles Street
London SW1A 2AH

Passports and other important documents should be sent via Recorded Delivery in a secure and durable envelope.

Exceptionally, passports and documents may be delivered to DMIU staff in person, however diplomatic missions and international organisations should please note that it is essential they contact DMIU in advance to confirm such arrangements. The Directorate will only be able to collect documents and passports if prior arrangements have been made.

Protocol Directorate of the Foreign, Commonwealth & Development Office avails itself of this opportunity to renew to all diplomatic missions and international organisations the assurances of its highest consideration.



FOREIGN, COMMONWEALTH & DEVELOPMENT OFFICE
LONDON SW1A 2AH

16 May 2022