



Note no. A152/22

Protocol Directorate of the Foreign and Commonwealth Office presents its compliments to all diplomatic missions and international organisations and has the honour to refer to the process for applying for refund of VAT and duty on purchases of petrol, diesel and heating oil.

The Directorate wishes to inform missions, and international organisations with entitlements to reclaim fuel duty payments, that the Rates of Duty on fuel and heating oil have been reduced for a period of 12 months from 23 March 2022. Diplomatic missions are requested to use the new [rates](#) when completing a Form 10, and should note that any claims submitted after 23 March 2022 will be processed in accordance with the rate of duty in effect from that date.

Full details of how to complete a Form 10 and how to calculate the refund amount, including the new rates of duty, can be found in the 'Vehicle' section of the Protocol website <http://protocol.fcdo.gov.uk/>. An updated Form 10, reflecting the new rates of duty, is attached.

Protocol Directorate of the Foreign and Commonwealth Office avails itself of this opportunity to renew to all diplomatic missions and international organisations the assurances of its highest consideration.

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