



**Note No. 152/23**

Protocol Directorate of the Foreign, Commonwealth & Development Office presents its compliments to all Diplomatic Missions, and has the honour to refer to a recent communication, enclosed with this Note Verbale from Heathrow VIP at Heathrow Airport.

The Note Verbale is regarding an update to the Heathrow VIP Service, **with effect from 1<sup>st</sup> June 2023.**

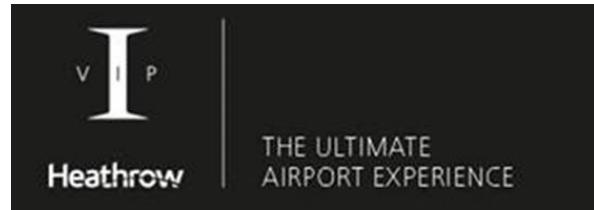
Protocol Directorate of the Foreign, Commonwealth & Development Office avails itself of this opportunity to renew to all Diplomatic Missions the assurances of its highest consideration.

FOREIGN, COMMONWEALTH & DEVELOPMENT OFFICE

LONDON

24 May 2023





22nd May 2023

Dear Valued Customer,

Firstly, thank you for your continued support and use of our Heathrow VIP service.

We are writing regarding changes Heathrow Airport are making to the usage of Heathrow VIP facilities for our Diplomatic clients.

Due to global inflation the costs of providing the service level within the VIP lounges has increased and as a result we have reviewed the Diplomatic service pricing and from June 1<sup>st</sup>, 2023, our Diplomatic Service prices will increase by 10%.

This increase in price will ensure that we can continue to provide the very best products and services for our customers.

- From 1st June 2023, our price for 1-3 guests is £1,650 plus VAT.
- Each additional group of 3 guests (or part thereof) will then be charged at the new rate of £550 per 3 passengers.

Any confirmed bookings made prior to June 1st for post June 1st (inclusive) will be charged at our current Diplomatic service rate of £1,500 plus VAT for 1-3 guests.

Please see the full and updated Diplomatic Service pricing schedule below.

<b>Number of Guests</b>	<b>Current Price (exc. VAT)</b>	<b>New Price (exc. VAT)</b>
1-3	£1,500	£1,650
4-6	£2,000	£2,200
7-9	£2,500	£2,750
10+	From £3,000	£3,300

We look forward to welcoming you and your guests to Heathrow VIP.

Yours sincerely

Charlotte Burns

**Heathrow VIP and Premium Services Lead**