



Note No – 388/24

Protocol Directorate of the Foreign, Commonwealth & Development Office presents its compliments to all diplomatic missions and has the honour to refer to the use of official premises as polling stations for electoral purposes.

To ensure adequate security provision, Protocol Directorate requests that all diplomatic missions provide a minimum two weeks advance notification of when they propose to establish polling stations in their official premises. Details should be emailed to the appropriate DMIOU country team.

If missions wish to use non-official premises for electoral purposes, they should similarly provide a minimum two weeks advance notice to the relevant local Borough Council and local Police.

Diplomatic missions are reminded that it is their responsibility to arrange security within the venue and the safety of the ballot boxes. They must also comply with UK health and safety legislation.

Protocol Directorate of the Foreign, Commonwealth & Development Office avails itself of this opportunity to express to all diplomatic missions the assurances of its highest consideration.

FOREIGN, COMMONWEALTH & DEVELOPMENT OFFICE
LONDON SW1A 2AH

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